

# Privacy

## **Data Protection**

28 January 2015

## **Data Protection Declaration**

Controller within the meaning of data protection laws, in particular the EU General Data Protection Regulation (GDPR)

FSP-Tech ® GmbH

Heinz-Bäcker-Straße 27

D-45356 Essen

Managing Director authorised to represent the company: Thomas Geier

## **Your rights as a data subject**

Using the contact details of our data protection officer, you can exercise the following rights at any time:

- Obtain information on your data that we store as well as its processing;
- Correct inaccurate personal data;
- Delete your information that we store;
- Restrict data processing provided we are not permitted to delete your data due to legal obligations;
- Object to us processing your data; and
- Data portability providing you have given you consent to data processing or have concluded a contract with us.

If you have granted your consent, then you can revoke this at any time with future effect.

You can contact the supervisory authority responsible for you to lodge a complaint at any time. Your relevant supervisory authority depends on your state of residence, your work or the alleged breach. You can find a list of the supervisory authorities (for the non-public sphere) with their addresses at:

[https://www.bfdi.bund.de/DE/Infothek/Anschriften\\_Links/anschriften\\_links-node.html](https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html).

## **Purpose of the data processing by the controller and third parties**

We will only process your personal data for the purposes cited in this data protection declaration. Your data will not be passed to third parties for any reason other than those cited. We will only pass your data to third parties if:

- You have given your express consent
- Processing is required to process a contract with you
- Processing is required to fulfill a legal obligation

Processing is required to protect legitimate interests and there is no reason to believe that you have an overriding, legitimate interest in your data not being forwarded.

## **Deletion or locking of data**

We adhere to the principles of data reduction and data economy. We therefore only save

your personal data for the time required to achieve the purposes cited here or for the various storage periods stipulated by law. Following cessation of the respective purpose or expiry of these deadlines, the corresponding data is routinely locked or deleted in accordance with legal regulations.

### **Collection of general information when visiting our website**

When you access our website, cookies collect information of a general nature. This information (server logfiles) contain, for example, the type of web browser, the operating system used, the domain name of your Internet service provider and the like. This is only information which cannot be traced to you personally.

This information is required for technical reasons in order to provide the content you request from websites correctly and is unavoidable during use of the Internet. It is processed in particular for the following purposes:

- To ensure a problem-free connection to the website
- To ensure use of our website runs smoothly
- To assess the system security and stability and
- For additional administrative purposes.

The processing of your personal data is based on our legitimate interest arising from the aforementioned purposes. We do not use your data to draw inferences to you personally. The only recipients of the data are the controller and if necessary the data processor.

Anonymous information of this kind might be statistically assessed by us in order to optimize our Internet site and the technology behind it.

### **Cookies**

As with many other websites we also use cookies. Cookies are small text files which are transferred from a website server to your hard drive. In this way we automatically receive certain data, such as the IP address, browser used, operating system and your connection to the Internet.

Cookies cannot be used in order to start programs or to transfer viruses to a computer. Using the information contained in cookies we can make navigation easier for you and ensure our web pages are displayed correctly.

Under no circumstances will the data we collect be passed to third parties. Nor will associations with personal data be established without your permission.

Of course you can also view our website without cookies. Internet browsers are often set to accept cookies. You can generally deactivate the use of cookies via your browser's settings. Please use the help functions of your Internet browser to find out how to adjust these settings. Please note that individual functions of our website might not work if you deactivate the use of cookies.

### **Registration on our website**

When you register to use our personalized services some personal data is collected such as name, address, contact and contact data such as telephone number and email address. If you are registered with us you can access content and services which we only offer to registered users. Registered users also have the opportunity to amend or delete the data provided at registration if required. We will of course provide you with information about the personal data we have stored about you at any time. We would be happy to correct or delete these at your request provided legal retention obligations do not prevent this. To establish contact in this way please use the contact data at the end of this data protection declaration.

## **SSL encryption**

In order to protect your data when transmitted, we use the encryption procedure which corresponds to the current state of the art (e.g. SSL) via HTTPS.

## **Contact form**

When you have a question of any kind, and you get in touch with us by email or using the contact form, you are voluntarily providing your consent for us to establish contact. Entry of a valid email address is required for this. This serves to allocate the request as well as to allow a subsequent response. Entry of further data is optional. The information provided by you is used to process the enquiry as well as for possible subsequent questions. After your enquiry has been dealt with, personal data is automatically deleted.

## **Use of script libraries (Google web fonts)**

In order to display our content and graphics correctly so as to be visually attractive in all browsers, we use script and font libraries on this website, such as Google web fonts (<https://www.google.com/webfonts/>). Google web fonts are transferred to the cache of your browser to prevent them having to be repeatedly loaded. If your browser does not support Google web fonts or prevents access, then content is displayed in a standard font.

Accessing script or font libraries automatically triggers a connection with the operator of the library. It is theoretically possible that operators collect corresponding library data, however it is currently unclear whether and for what reason they would do this.

You can find the data protection regulations of the library operator Google here: <https://www.google.com/policies/privacy/>

## **Use of Google Maps**

This website uses the Google Maps API to visually depict geographic information. When using Google Maps, data is also collected, processed and used by Google on the use of the map functions by users. You can find more detailed information about data processing by Google in the [Google data protection information](#). You can also alter your personal data protection settings there in the data protection center.

You can find detailed instructions for managing your own data in connection with Google products [here](#).

## **Embedded YouTube videos**

On some of our websites we embed YouTube videos. The operator of the corresponding plugins is YouTube, LLC, 901 Cherry Ave., San Bruno, CA 94066, USA. If you visit a page with the YouTube plugin, then a connection is established with YouTube servers. YouTube is then informed which pages you visit. When you are logged into your YouTube account, YouTube can personally identify your surfing behaviour. You can prevent this by first logging out of your YouTube account.

If a YouTube video is started, then the provider uses cookies, which collect information about user behaviour.

If you have deactivated cookies for the Google ad program, then there will be no such cookies when viewing YouTube videos. However, YouTube also stores non-personal use information in other cookies. If you want to prevent this, then you have to block the storage of cookies in your browser.

You can find further information on data protection at YouTube in the data protection declaration of the provider: <https://www.google.de/intl/de/policies/privacy/>

## **Alteration of our data protection provisions**

We reserve the right to adapt this data protection declaration so that it always conforms to current legal requirements or to implement changes to our services, e.g. when new services are introduced. The new data protection declaration would then apply to your new visit.

## **Questions to the data protection officer**

If you have any questions concerning data protection, please send us an email or contact the person responsible for data protection in our organisation directly.

info@fsp-tech.de

*The data protection declaration has been created with the data protection declaration generator of activeMind AG.*